



Conflicts Counsel – Chicago, IL

Riley Safer Holmes & Cancila LLP (www.rshc-law.com) seeks a Conflicts Counsel to join our team. We are a national law firm of litigators, trial lawyers, and transactional attorneys with offices in Chicago, San Francisco, New York, and Ann Arbor. We care about our clients and each other, so we live our shared beliefs: driving innovation in the business of law, promoting diversity, and serving our communities.

The Conflicts Counsel will work with the firm's General Counsel and Professional Practice Committee to identify and resolve potential conflicts of interest, optimize and innovate the firm's conflicts screening processes, review and negotiate provisions of engagement letters and outside counsel guidelines, handle the firm's response to client auditor inquiries, consult on firm insurance issues, and manage attorney admissions and the provision of continuing legal education courses.

All applicants should have the following qualifications and experience:

- A J.D. degree from an ABA-accredited law school
- Admitted to practice in Illinois
- Knowledge of the Rules of Professional Responsibility
- A solid foundation and sophisticated understanding of business organization law
- The demonstrated ability to work well on teams
- Strong legal research skills
- Strong interpersonal communication skills, both verbal and written
- Excellent judgment and problem solving capabilities
- Discretion and sensitivity to confidentiality
- 2 - 5 years of law firm experience that includes conflicts screening work

To apply, please send a resume, cover letter, and law school transcript to Kelly Warner at kwarner@rshc-law.com.

RSHC offers a comprehensive benefit package which includes medical, dental, vision, life insurance, short-term and long-term disability and 401k.

RSHC is proud to be an Equal Employment Opportunity Employer.